

# Terms and Conditions of use for the Online Service for the Annual General Meeting of Scout24 SE

(as of May 2024)

## 1. Scope of application

These terms and conditions of use apply for all shareholders of Scout24 SE using the password-protected "Online Service for shareholders" (hereinafter referred to as Online Service). These terms and conditions regulate, *inter alia*, registration for the e-mail dispatch of the invitation to the Annual General Meeting of Scout24 SE, registration for the Annual General Meeting of Scout24 SE as well as exercising the right to vote via the Online Service.

#### 2. E-mail dispatch

## 2.1. Registration for and participation in e-mail dispatch for the invitation to the Annual General Meeting

We require your express consent so that we can send you your invitation to the Annual General Meeting of by e-mail. You can give your consent via the password-protected Online Service by registering for the e-mail dispatch of the invitation to the Annual General Meeting. Please be aware that we always send e-mails unencrypted.

Minors can only be registered for the e-mail dispatch of the invitation to the Annual General Meeting by their legal representatives or other persons authorised to represent them as part of their respective power of authorisation. With the registration of a minor you confirm to Scout24 SE that you are acting on behalf of the respective minor with the necessary power of representation.

In preparation of the dispatch of the invitations to the Annual General Meeting around seven weeks before each Annual General Meeting (this day hereinafter referred to as the "Record Date"), we determine for which of the persons registered for e-mail dispatch shares are entered in the share register. If you register before this time, you will receive the invitation to the Annual General Meeting at the e-mail address you have provided. Subsequent registrations can only be taken into account for the next Annual General Meeting following the Annual General Meeting after your registration.

Please let us know if you have not received your invitation to the Annual General Meeting electronically, even though you registered for the e-mail dispatch for this in good time. For this, please contact the shareholder hotline of Scout24 SE (for contact details please see section "Contact").

Scout24 SE reserves the right to decide on whether and which electronic methods of dispatch will be offered.

## 2.2. Providing the registration data

Please indicate as the delivery address a valid e-mail address, which you regularly use. If during the dispatch of the invitation to the Annual General Meeting we receive a technical notification that the e-mail cannot be delivered, we will send you the invitation to the Annual General Meeting again by post at the postal address. Every shareholder is responsible for ensuring that the selected e-mail address is functional and that incoming e-mails are read.

Should your e-mail address change, please inform us via the Online Service.

To register for e-mail dispatch of the invitation to the Annual General Meeting you must determine a personal access password. Please keep this access password safe from access by third parties. In future, the access password can be used to access the Online Service.



#### 2.3. Amending your registration details

The password-protected Online Service is available at <a href="https://www.scout24.com/en/investor-relations/annual-general-meeting">https://www.scout24.com/en/investor-relations/annual-general-meeting</a>. Via the Online Service you can change your email address and your access password.

## 2.4. Withdrawal of your consent

You can withdraw your consent to e-mail dispatch of the invitation to the Annual General Meeting via the Online Service at any time at <a href="https://www.scout24.com/en/investor-relations/annual-general-meeting">https://www.scout24.com/en/investor-relations/annual-general-meeting</a>. Following your withdrawal, you will receive the invitation to the Annual General Meeting again by post. However, if withdrawal takes place after the Record Date, we can only take your withdrawal into account for the subsequent Annual General Meeting. In this case, we will endeavour to also send you the invitation to the Annual General Meeting by post.

## 2.5. Disposal of your shares

If you have disposed all of your shares in Scout24 SE between two Annual General Meetings at any time and then again acquire Scout24 SE shares before the Record Date, the consent you provide to participate in the e-mail dispatch of the invitation to the Annual General Meeting will continue to apply.

If no shares are entered in the share register of Scout24 SE in your name at the Record Date your consent to participate in the e-mail dispatch of the invitation to the Annual General Meeting is cancelled automatically.

## 3. Registering for the Annual General Meeting and exercising voting rights

Without changing the information and regulations under the headline "Requirements for participation and exercising voting rights" in the convocation, further instructions are given below, exclusively in the event that shareholders register for the Annual General Meeting via the Online Service, which apply exclusively to this type of registration, postal vote as well as granting of proxies.

Please note the mentioned registration channels and deadlines for the registration in the convocation.

## 3.1. Online registration for the Annual General Meeting

Registration for the Annual General Meeting via the Online Service is possible until the registration deadline (29 May 2024, 24:00 hours (CEST)).

If you have received several invitations with different shareholder numbers, please register online for the Annual General Meeting separately for each of these shareholder numbers.

We recommend that you make early use of the Online Service to register for the Annual General Meeting so that in the event of any technical problems you can still register by other channels stated in the convocation in good time before the end of the registration period.

## 3.2 Voting via the online postal voting system

In the password-protected Online Service you can cast your votes via postal vote (online postal vote).

For more details on the casting of your votes via postal vote please see the convocation.

In the case of conflicting postal votes or revocations or amendments, the last declaration received by the company in due time shall prevail.

#### 3.3. Authorisation of the persons appointed by the company

You can authorise the proxies appointed by the company to vote on your behalf via the Online Service.

For more details on the authorisation of the proxies appointed by Scout24 SE please see the convocation.



In case of conflicting authorisations and instructions or amendments or withdrawal thereof, the last declaration received by the company in due time shall prevail.

#### 3.4. Other Authorisations

You can authorise an intermediary, shareholders' association or proxy advisor according to §134a AktG or equal person according to §135 Abs. 8 AktG only outside the Online Service. To do so we can provide you with a power of attorney form on request. For more information please contact the shareholder hotline of Scout24 SE (for contact details please see section "Contact").

#### 3.5. Change of authorised representative and online postal vote

Following a registration in due time, you have the possibility to submit, change or withdraw authorisation and instructions for proxies appointed by the company or cast postal vote via the Online Service until 4 June 2024, 24:00 (CEST).

Please note the mentioned registration channels and deadlines for the registration for the Annual General Meeting in the convocation.

#### 4. Associations of persons / legal entities

Please note that in the case of associations of persons (e.g. married couples, communities of heirs), partnerships or legal entities entered in the share register, the person carrying out the registration or amendment of the registration details, casting postal votes, authorising the proxies appointed by the company as well as giving or amending instructions, must be authorised to do so by all members of the association of persons, respectively the partnership / legal entity, or have the necessary legal power to represent the association of persons / legal entity. As a user of the Online Service, you confirm to Scout24 SE that you are authorised in the required manner.

## 5. Duty of care of the user

Please do not make your shareholder number and your access password available to unauthorised persons so that no third party can utilise your access.

If misuse is suspected you should have your access blocked by calling the shareholder hotline of Scout24 SE (for contact details please see section "Contact").

Please make sure you close the Online Service properly. Properly closing the program prevents unauthorised parties from being able to see or manipulate your entries during your absence.

## 6. Stability and availability of the Online Service / Exclusion of liability

The technical and organisational measures taken by us to guarantee the proper functioning of our internet services and data security are in line with the most modern standards. However, with the current state of the art the availability, functioning, stability and reliability of the internet service can be subject to fluctuations and disruption. Scout24 SE and Scout24 SE's service provides have no influence on the availability, functioning, stability and reliability of the telecommunications network and the internet services and network elements of third parties. Therefore, Scout24 SE cannot guarantee and assume liability for the availability, functioning, stability and reliability of the telecommunications network and the internet services and network elements of third parties as well as for access to our internet service at all times. Furthermore, Scout24 SE assumes no responsibility for faults and defects in the hardware and software used for the Online Service, including that of service provider companies unless intent or gross negligence are present. If safety considerations make this appear imperative, we reserve the right to suspend or shut down our internet services without further announcement. In the event of technical problems please contact the shareholder hotline of Scout24 SE (for contact details please see section "Contact").



#### 7. Amendments to the terms and conditions of use

We reserve the right to amend these terms and conditions of use at any time. The terms and conditions of use are adopted or amended particularly if we wish to technically expand the Online Service or take into consideration amended legal regulations, especially German stock corporation law. The currently applicable terms and conditions of use will be displayed each time you access the Online Service. By accessing the Online Service, you explicitly accept the terms and conditions of use in the currently applicable version.

#### 8. Contact

In case of any questions please contact us via e-mail (hv@adeus.de) or refer to the shareholder hotline under +49 (0)89 2019 0367, which is available Monday to Friday from 9h until 17h.

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https://www.scout24.com/en/investor-relations/annual-general-meeting